



## Housing Stability Program (HSP) Guidelines

The Housing Stability Program (HSP) is here to support eligible Milwaukee residents facing housing challenges. To qualify, applicants must meet specific criteria, including age, residency, income, and recent financial changes. HSP helps address housing instability, offering support with arrears, future rent, and even relocation expenses under certain conditions.

### HSP Guidelines

- Must be 18 years of age (or older)
- Must live in the city of Milwaukee
- Must have completed energy assistance for the 2024-2025 heating year
- Must be within the income guideline
- Must be within the Fair Market Rate
- Must have had a loss of income in the last 30-90 days
- Must have current income
- Must have 5-day notice
- Must have a current lease
- Client(s) will be required to make a down payment equivalent to 25% of their monthly income towards future rent.

HSP can do the following:

- Pay up to 3 months of arrears
- May be eligible for up to 1 month of future rent.
- May be eligible for relocation funds

### 2024 Income guidelines

1 PERSON	2 PERSON	3 PERSON	4 PERSON	5 PERSON	6 PERSON	7 PERSON	8 PERSON
\$42,900	\$49,020	\$55,140	\$61,260	\$66,180	\$71,100	\$76,020	\$80,880

### FMR 2025

Studio	1 bdrm	2bdrm	3bdrm	4bdrm
\$939 max	\$1056 max	\$1257 max	\$1558 max	\$1701 max

Thank you for applying to the Housing Stability Program. To ensure an accurate decision, clients are required to provide the information listed below. Additional documentation may be requested as needed.

By signing this form, you acknowledge that you understand the guidelines for the Housing Stability Program (HSP). Any falsification of documentation will result in the denial of your application.

**By signing this form, you are authorizing Community Advocates to obtain specific employment information from current and/or past employer(s).**

- **5-day notice/ Court Summons:** Must be legible. Must be dated for current months. Balance must be broken down by monthly if owe then one month
- **Photo ID:** Driver license/ Government issued ID for anyone over 18 years of age
- **Loss of income in the last 30-90 days:** Any document(s) that supports your loss of income including but not limited to:
  - **Termination:** Need employment letter with employment history dates- must be on signed letter heading. Need last 30-60 days of check stubs.
  - **Reduction in hours/pay:** Need last 30-90 days of check stubs
  - **SS/SSI Loss:** Need award letter showing end date and reinstatement date
  - **Unemployment Exhausted:** Need unemployment printout
  - **Medical related loss (Unpaid and/or reduce pay fmla):** Need employment letter, medical documents and/or check stubs
  - **Season worker:** Employment letter with seasonal employment dates. Need last 30-60 days of check stubs.
  - **Garnishments:** Need proof that garnishment ended. Need check stubs before garnishment- current check stub.
  - **Temp Agency:** Must have worked 3 months or more at a temp agency. Need employment letter with employment history dates- must be on signed letter heading. Need last 30-60 days of check stubs.
- **Current income:** All applicants must have a current income & be able to maintain housing. Any document(s) that support your current income including but not limited to:
  - **New Hire letter:** Must include hire date, pay rate and hours worked per week. Need current pay stub if applicable.
  - **Unemployment Compensation:** Need UI printout
  - Short term disability: STD approval letter and payment history
  - Any documents requested by housing staff.
- Completed energy assistance application
- Current lease

**The following situations are not considered a loss of income: Lost or stole money, victim of robbery, co-tenant moves out. Applicants who receive cash as income do not qualify.**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_